

**TOWN OF DAVIE**  
**TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Giovanni Moss, Director, Housing and Community Development,  
954-797-1226

**PREPARED BY:** Burton Spiwak, Programs Specialist, Housing and Community  
Development

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** Town Wide

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** BID - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FROM Pb03 ENVIRONMENTAL TESTING TO PROVIDE LEAD PAINT INSPECTION SERVICES FOR THE NEIGHBORHOOD STABILIZATION PROGRAM (NSP).

**REPORT IN BRIEF:** The Town solicited bids to provide lead paint inspection services required by DCA under the Neighborhood Stabilization Program (NSP). The solicitation was advertised statewide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's website. The Bid Specification Committee has concurred with the Town's NSP Consultant in the selection of Pb03 Environmental Testing as the firm submitting the lowest bid to provide the required services.

**PREVIOUS ACTIONS:** Resolution R-2009-71 approved on April 1, 2009 authorizing the Mayor to execute an Application and Housing Assistance Plan requesting \$2,316,292 in NSP funds; Ordinance 2009-13, approved on May 20, 2009 approved the budget amendment providing the funding for the NSP Program.

**CONCURRENCES:** The Bid Specification Committee, the Director of Housing & Community Development and the NSP consultant all agree with the recommendation to award to Pb03 Environmental Testing as the lowest bidder.

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: In accordance with unit pricing identified in the attached bid tabulation.

Account name and number: NSP Contractual Services - 011-1607-554-03.06

If no, amount needed: \$

Additional Comments: This is a State funded program.

**RECOMMENDATION(S):** Motion to approve resolution

**Attachment(s):** Resolution, NSP Consultant's Recommendation Letter, Procurement Authorization, Selection Committee Ranking Sheet, Incorporation Information

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FROM Pb03 ENVIRONMENTAL TESTING TO PROVIDE LEAD PAINT INSPECTION SERVICES FOR THE NEIGHBORHOOD STABILIZATION PROGRAM (NSP).

WHEREAS, the Town is in need of lead paint inspection services for the Neighborhood Stabilization Program; and

WHEREAS, the Town solicited bids for such services; and

WHEREAS, after review, the Town Council accepts the bid from Pb03 Environmental Testing.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the bid from Pb03 Environmental Testing in accordance with unit pricing identified in the attached bid tabulation.

SECTION 2. The Town Council hereby authorizes the expenditure from the NSP-contractual services account.

SECTION 3. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010

\_\_\_\_\_

MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2010

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

|                        |   |                         |
|------------------------|---|-------------------------|
| <b>ACCOUNT NUMBER.</b> | <b>BUDGET ITEM &amp; DESCRIPTION</b>        | <b>APPROXIMATE COST</b> |
| 011-1607-554-03.06     | NSP Lead Paint Inspection Services Provider | To Be Determined by Bid |

**METHOD OF PROCUREMENT (check the one that applies)**

- ☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source or Single Source  
☐ Request For Proposals

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed \_\_\_\_\_  
 Department Head

Have Funds been Reserved N/A - NO AMOUNT SPECIFIED

Date 10/21/09 Signed (Signature)

Signed \_\_\_\_\_  
 Town Administrator

| VENDOR   | <b><u>BIDS SUBMITTED</u></b> | COST       |
|--|------------------------------|------------|
| P603 ENVIRONMENTAL TESTING                     |                              |            |
| <del>GREEN TREE ENVIRONMENTAL SERVICES</del>   |                              |            |
| <del>ASSOCIATED CONSULTING PROFESSIONALS</del> |                              |            |
| <del>REP ASSOCIATES</del>                      |                              |            |
| <del>AIR QUEST ENVIRONMENTAL</del>             |                              | SEE        |
| <del>ALS ENVIRONMENTAL</del>                   |                              | ATTACHED   |
| <del>ENVIRONMENTAL SERVICES</del>              |                              | BID        |
| <del>GLS ASSOCIATES</del>                      |                              | TABULATION |
| <del>PE &amp; G</del>                          |                              |            |
| <del>PUR AIR CONTROLS, INC.</del>              |                              |            |

Signed \_\_\_\_\_  
 Procurement Manager

| <b><u>BID SPECIFICATION COMMITTEE'S RECOMMENDATION</u></b> |                                |
|--|--------------------------------|
| Vendor   | Cost                           |
| P603 ENVIRONMENTAL TESTING                                 | PER ATTACHED<br>BID TABULATION |

BID OPENING REPORT

BID NAME: Lead Paint Inspection

TIME: 2:01 PM

BID NUMBER: B-09-154

DATE: 11.18.09

ESTIMATED COST: \_\_\_\_\_

NO.      CONTRACTOR'S NAME      BID AMOUNT      COMMERCIAL RANKING

|     |                            |      |             |
|-----|----------------------------|------|-------------|
| 1.  | Associated Consulting Pro. | See  | attached    |
| 2.  | EE & G Environ.            | Beid | Sabulstrick |
| 3.  | Coreentree Environ.        |      |             |
| 4.  | Merritt Island / Debar     |      |             |
|     | Environ. Testing           |      |             |
| 5.  | REP Associates             |      |             |
| 6.  | ESI                        |      |             |
| 7.  | Pure air Control           |      |             |
| 8.  | GLE associates             |      |             |
| 9.  | AAS Environmental          |      |             |
| 10. | Airquest                   |      |             |

REMARKS

SPECS SENT TO THIRTY-SIX (36) PROSPECTIVE BIDDERS  
TOWN REC'D TEN (10) BIDS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: Angela Salinas

DATE: 11.19.09

WITNESS: Elena B...

DATE: 11.19.09



## FRED FOX ENTERPRISES, INC

*Providing Grant Writing and Administration Services*

December 11, 2009

Mr. Giovanni Moss, Director  
Housing and Community Development  
Town of Davie  
4700 Davie Road, Suite D  
Davie, Florida 33314

RE: Town of Davie NSP CDBG Agreement #10DB-4X-11-16-02-F08  
Recommendations for Acquisition Services

Dear Mr. Moss:

Please find below Fred Fox Enterprises recommendations related to bids for acquisition services:

Title and Closing Services Bid #-09-149- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder North American Title Company in the amount of:

Contract Sum Per Title Search \$175.00

Contract Sum Per Closing cost \$195.00,

Contract Sum Per Title Insurance Policy \$5.75/\$1,000 on first \$100,000 and \$5.00/\$1,000 on the premium between \$100,001 to \$1,000,000

Termite Inspection Services Bid #-09-150- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Orange Pest Control in the amount of:

\$ 50.00 per Termite Inspection Single Family Properties 2,000 sq ft or less,

\$ 60.00 per Termite Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Radon Gas Inspection Services Bid #-09-151 - Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder EnHealth Environmental, Inc (EHE) in the amount of:

\$ 350.00 per Radon Inspection Single Family Properties 2,000 sq ft or less,

\$ 350.00 per Radon Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Phase I Environmental Assessment Services Bid #-09-152- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Land Design South of Florida Inc. in the amount of: \$ 850.00 per Phase I Environmental Assessment.

Lead Paint Inspection Services Bid #-09-154- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Pb03 Environmental Testing in the amount of:

\$ 250.00 2,000 sq ft or less single family property Lead Inspection  
\$ 8.00 2,000 sq ft or less single family property Risk Assessment  
\$ 235.00 2,000 sq ft or less single family property Clearance Test

\$ 250.00 2,001 sq ft -3,000 sq ft single family property Lead Inspection  
\$ 8.00 2,001 sq ft -3,000 sq ft single family property Risk Assessment  
\$ 235.00 2,001 sq ft -3,000 sq ft single family property Clearance Test

Chinese Drywall Inspection Services Bid #-09-155- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Greentree Environmental Services, Inc. in the amount of:

\$ 150.00 per Chinese Drywall Inspection Single Family Properties 2,000 sq ft or less  
\$ 200.00 per Chinese Drywall Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Asbestos Inspection Services Bid #-09-156- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder GFA International in the amount of:  
\$ 300.00 per Asbestos Inspection Single Family Properties 2,000 sq ft or less  
\$ 75.00 per Asbestos Clearance Inspection Single Family Properties 2,000 sq ft or less

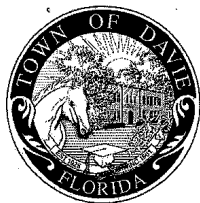
\$350.00 per Asbestos Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft  
\$ 75.00 per Asbestos Clearance Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

If you have any questions please feel free to contact my office at (904) 810-5183.

Sincerely,

*Fred D. Fox*

Fred D. Fox  
Consultant



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**HOUSING AND COMMUNITY DEVELOPMENT**

4700 SW 64<sup>TH</sup> AVENUE- SUITE D

DAVIE, FLORIDA 33314

PHONE: (954) 797-1173 FAX: (954) 797-2058 WWW.DAVIE-FL.GOV

**Memorandum**

TO: Herb Hyman, Procurement Manager

FROM: Burton Spiwak, Programs Specialist *BS*

SUBJECT: Selection – Lead Paint Inspection Services, Neighborhood Stabilization Program (NSP) Bid #09-154

DATE: December 28, 2009

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We concur with the Consultant's review and recommendation to award Pb03 Environmental Testing the lead paint inspection services for the Town's Neighborhood Stabilization Program.

If you have any questions, please do not hesitate to call me at 954-797-1857.

| B-09-154 Lead Paint Inspection NSP   |  |  |   |                                 |  |                                    |
|--|--|--|---|---------------------------------|--|------------------------------------|
| Item and Description   | Pho3<br>Environmental<br>Testing<br>Unit Price | Greentree<br>Environmental<br>Services<br>Unit Price | Associated<br>Consulting<br>Professionals<br>Unit Price | Rep<br>Associates<br>Unit Price | Air Quest<br>Environmental<br>Unit Price | ARS<br>Environmental<br>Unit Price |
| Proposed Contract Sum per lead inspection of a<br>single family property 2000 sq. ft. or less        | \$ 250.00                                      | \$ 285.00  | \$ 300.00   | \$ 315.00                       | \$ 400.00                                | \$ 475.00                          |
| Proposed Contract Sum per risk assessment of a<br>single family property 2000 square feet or less    | \$ 8.00  | \$ 285.00  | \$ 150.00   | \$ 315.00                       | \$ 350.00                                | \$ 450.00                          |
| Proposed Contract Sum per clearance test of a<br>single family property 2000 square feet or less     | \$ 235.00                                      | \$ 190.00  | \$ 295.00   | \$ 250.00                       | \$ 350.00                                | \$ 500.00                          |
| Proposed Contract Sum per lead inspection of a<br>single family property 2001 sq ft. and 3000 sq ft. | \$ 250.00                                      | \$ 285.00  | \$ 300.00   | \$ 380.00                       | \$ 400.00                                | \$ 525.00                          |
| Proposed Contract Sum per risk assessment of a<br>single family property 2001 sq ft. and 3000 sq ft. | \$ 8.00  | \$ 285.00  | \$ 150.00   | \$ 380.00                       | \$ 350.00                                | \$ 500.00                          |
| Proposed Contract Sum per clearance test of a<br>single family property 2001 sq ft. and 3000 sq ft.  | \$ 235.00                                      | \$ 190.00  | \$ 295.00   | \$ 300.00                       | \$ 400.00                                | \$ 500.00                          |

| <b>B-09-154 Lead Paint Inspection NSP</b>   |  |                        |            |             |                         |
|---|--|------------------------|------------|-------------|-------------------------|
|   |  |                        |            |             |                         |
|   |  |                        |            |             |                         |
| Item and Description  |  | Environmental Services | GLE        | EE & G      | Pure Air Controls, Inc. |
|   |  | Unit Price             | Unit Price | Unit Price  | Unit Price              |
| Proposed Contract Sum per lead inspection of a single family property 2000 sq. ft. or less        |  | \$ 500.00              | \$ 675.00  | \$ 1,200.00 | \$ 1,395.00             |
| Proposed Contract Sum per risk assessment of a single family property 2000 square feet or less    |  | \$ 500.00              | \$ 825.00  | \$ 1,200.00 | \$ 1,395.00             |
| Proposed Contract Sum per clearance test of a single family property 2000 square feet or less     |  | \$ 350.00              | \$ 525.00  | \$ 500.00   | \$ 1,395.00             |
| Proposed Contract Sum per lead inspection of a single family property 2001 sq ft. and 3000 sq ft. |  | \$ 600.00              | \$ 790.00  | \$ 1,500.00 | \$ 1,995.00             |
| Proposed Contract Sum per risk assessment of a single family property 2001 sq ft and 3000 sq ft.  |  | \$ 600.00              | \$ 975.00  | \$ 1,500.00 | \$ 1,995.00             |
| Proposed Contract Sum per clearance test of a single family property 2001 sq ft and 3000 sq ft.   |  | \$ 450.00              | \$ 550.00  | \$ 700.00   | \$ 1,995.00             |

**W-9**

**Request for Taxpayer  
Identification Number and Certification**

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific instructions on page 2.

|  |  |
|--|--|
| Name (as shown on your income tax return)  |  |
| Business name, if different from above<br><b>Pb03 Environmental Testing &amp; Svc. Co., Inc.</b>   |  |
| Check appropriate box: <input type="checkbox"/> Individual/<br>Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶ | <input type="checkbox"/> Exempt from backup<br>withholding |
| Address (number, street, and apt. or suite no.)<br><b>473 N. Pine Meadow Drive</b>   | Requester's name and address (optional)                    |
| City, state, and ZIP code<br><b>DeBary, Florida 32713</b>  |  |
| List account number(s) here (optional)   |  |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

|                                |   |   |   |   |   |   |   |   |
|--------------------------------|---|---|---|---|---|---|---|---|
| Social security number         |   |   |   |   |   |   |   |   |
|                                |   |   |   |   |   |   |   |   |
| or                             |   |   |   |   |   |   |   |   |
| Employer identification number |   |   |   |   |   |   |   |   |
| 5                              | 9 | 3 | 4 | 1 | 1 | 6 | 3 | 8 |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

**Sign Here** Signature of U.S. person ▶  Date ▶ **1/16/09**

**Purpose of Form**

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

**Town of Davie  
Vendor/Bidder Disclosure**

I, David Mederer being first duly sworn state that:  
The full legal name and business address of the person(s) or entity contracting with the  
Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: PbO3 Environmental Testing & Svc. Co. Inc.  
Address: 473 N. Pine Meadow Drive  
DeBary, FL 32713  
FEIN 59-3411638  
State and date of incorporation FL 1997

**OWNERSHIP DISCLOSURE AFFIDAVIT**

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Names, Addresses, and Titles of Individual Who Will Lobby:

| Full Legal Name      | Address                       | Ownership   |
|----------------------|-------------------------------|-------------|
| <u>David Mederer</u> | <u>473 N. Pine Meadow Dr.</u> | <u>96</u> % |
| _____                | _____                         | _____ %     |
| _____                | _____                         | _____ %     |
| _____                | _____                         | _____ %     |

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name

Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

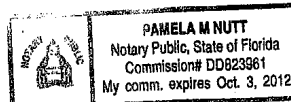
By: [Signature]  
Signature of Affiant

Date: 11-16-09

David Mederer

Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 16th day of November 2009, by DAVID Mederer he/she is personally known to me or has presented as identification.



Pamela M Nutt  
Notary Public, State of Florida at Large

Pamela M Nutt  
Print or Stamp of Notary

DD 823961  
Serial Number

My Commission Expires: 10/03/2012

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## Detail by Entity Name

### Florida Profit Corporation

PBO3 ENVIRONMENTAL TESTING &amp; SERVICE COMPANY, INC.

### Filing Information

Document Number P96000083982

FEI/EIN Number 593411638

Date Filed 10/07/1996

State FL

Status ACTIVE

### Principal Address

473 PINE MEADOW DR  
DEBARY FL 32713 US

Changed 05/03/2001

### Mailing Address

473 N. PINE MEADOW DR  
DEBARY FL 32713 US

Changed 05/03/2001

### Registered Agent Name & Address

GAY, ED PA  
1516 E CONCORD STREET  
ORLANDO FL 32803 US

Name Changed: 05/21/2002

Address Changed: 05/03/2001

### Officer/Director Detail

#### Name & Address

Title PRES

MEDERER, DAVE  
473 N PINE MEADOW DR  
DEBARY FL 32773

Title VP

O'MALLEY, KEVIN X  
1720 NEW FOUND HARBOR DR.  
MERRITT ISLAND FL 32952

Title VP

SWARR, PETER C

10 OXFORD COURT  
HAVRE DE GRACE MD 21078

### **Annual Reports**

**Report Year Filed Date**

|      |            |
|------|------------|
| 2007 | 01/20/2007 |
| 2008 | 01/07/2008 |
| 2009 | 04/02/2009 |

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